

St. Christopher Primary School

Tel: 024 7667 5017



16th January 2017

Dear Parent,

ELECTION OF PARENT GOVERNORS

The Instrument of Government for St Christopher Primary School as constituted under the School Governance (Constitution) (England) Regulations 2012 (as amended) requires that the Governing Body must include 5 Parent Governors who have been elected by the Parents of registered pupils of the school and who are themselves parents of registered pupils of the school at the time of their election. We are particularly keen to encourage parents with the following skills to stand for election as we have identified these skills gaps on our governing body; Secondary/Further Education; Business; HR; Community relations; Legal; Procurement and Purchasing; Health & Safety.

Any parent seeking to be elected as a parent Governor should be willing to undertake a disclosure from the Disclosure and Barring Service. The Disclosure and Barring Service (DBS) helps employers make safer recruitment decisions and prevent unsuitable people from working with vulnerable groups, including children. It replaces the Criminal Records Bureau (CRB) and Independent Safeguarding Authority (ISA). If a parent refuses to undertake such a disclosure then they will be ineligible to stand for election to the governing body.

There is currently one vacancy on the Governing Body at St. Christopher and you are therefore invited to take part in the election of one Parent Governor for this school who will serve on the Governing Body for 4 years unless they resign as Governors in the interim. It is important that parent Governors who sit on the Governing body of our school do so in the interests of the whole school and all pupils.

A parent wishing to become a candidate for election as Parent Governor must be proposed by two other parents of registered pupils at our school. If you are interested please obtain a nomination form. These are available from the school office and must be returned to the school no later than 9am on Friday 27th January 2017. Should 1 nomination be received by the official closing date, the candidate will be duly elected unopposed. In the event of there being 2 or more nominations an Election will take place between 30th January and 10th February 2017. Information on voting arrangements will be sent to you at a later date. Please note that you should not participate in more nominations than there are vacancies. Each nomination requires two proposers. In the meantime, please acknowledge receipt of this letter by returning the slip given below.

Yours sincerely,

Clair Robinson
Headteacher

Parent Governor Election

Child's Name:

Class:

I, the undersigned, being a Parent of the above named child, acknowledge receipt of your recent letter concerning the election of Parent Governors.

Signed: (parent/Carer)

Date: