



NURSERY ADMISSIONS POLICY

Updated: March 2018

Review date: March 2019

Admissions Policy

At St. Christopher we are able to offer flexible places for 2, 3 & 4 Year olds in our School based Nursery. We can offer both part-time and full day provision for 2, 3 & 4 year olds during term time. Our policy aims to ensure a fair and equitable allocation of places and we try to be as flexible as possible to meet the needs of our parents/carers. Providing a Nursery needs to be financially viable to the school and requires school leaders to consider staffing and ratio's required. Unfortunately, reserving future places is not a viable option but through our termly review we will offer any places that are available as per our admissions criteria. St Christopher is an inclusive school and aims to meet the needs of all pupils within our Nursery in accordance with the Equality Act. If a young pupil has additional needs and from the schools professional judgement is struggling in the setting with the length and number of sessions the school may adjust the time of sessions and number of sessions accordingly. In addition to this, where a pupil has high needs that may require additional staffing, due to the health and safety of all pupils and staff the school may review the sessions available.

Currently, the Government funds 15 hours Nursery provision for all 3 year olds from the term following their 3rd birthday. From September 2017 some 3 year olds may be entitled to 30 funded hours (subject to proof of eligibility). Any additional hours will need to be paid for.

Some 2 year olds are entitled to 15 hours funded provision from the term following their 2nd birthday provided they meet the Government criteria. Proof of eligibility will be required. All other 2 year old provision will need to be paid for.

Lunch time sessions can be booked and need to be paid for. Children will need to bring a packed lunch.

Nursery is staffed according to EYFS guidelines.

Our session times are as follows:

Morning	8.45 - 11.45
Lunchtime	11.45-12.30
Afternoon	12.30 -3.30
All day	8.45 - 3.30

(Doors are opened 5 minutes prior to the start and end of each session)

Charges for Nursery sessions will be reviewed on a regular basis by the Governing Body.

Admissions Criteria for Nursery

We offer places in order of priority to: -

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children). Also children who were previously looked after but ceased to be so because they were adopted, or became subject to a residence order or a special guardianship order.
2. Vulnerable children (children at risk) on the Child Protection Register.
3. Government Funded 2, 3 & 4 Year old children who wish to access at least 5 sessions a week. Places will be allocated in the following order:
 - All children who have regularly attended Nursery the previous academic year.
 - Government Funded 2, 3 & 4 Year old children who live in the catchment area who have a brother or sister already in our school.
 - Government Funded 2, 3 & 4 Year old children who live in the catchment area.
 - Government Funded 2, 3 & 4 Year old children who live outside of the catchment area who have a brother or sister already in our school.
 - All other Government Funded 2, 3 & 4 Year old children.
4. Non Funded children. Places will be allocated in the following order:
 - Children who live in the catchment area served by the school, who have a brother or sister attending the school, provided that the brother or sister will continue to attend that school the following year
 - Other children who live in the catchment area served by the school.
 - Children living outside the catchment area with a brother or sister who currently attends the school, provided that the brother or sister will continue to attend that school the following year;
 - Children by reference to the distance to the preferred school

Termly final application dates for allocation of places subject to availability will be: *Friday preceding Easter holiday for Autumn Term start, Friday preceding October half term for Spring Term start, Friday preceding February for Summer Term start.*

We will do all we can to meet your preferences, but cannot guarantee to do so.

PLEASE NOTE: A Nursery place at this school does not guarantee a Reception place for your child when they become school age.